

Map any project from kickoff to completion - tasks, owners, and deadlines.

PROJECT: _____ DUE DATE: _____ OWNER: _____

GOAL / OUTCOME: _____

SUCCESS LOOKS LIKE: _____

TASK LIST

TASK / DELIVERABLE	OWNER	DUE DATE	STATUS

STATUS: Not Started | In Progress | Review | Done | Blocked

KEY MILESTONES

MILESTONE	TARGET DATE	ACHIEVED?

RISKS & NOTES

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